



Westlake Demons Athletic Boosters Meeting Agenda November 2, 2017, 7p

Meredith LaVecchia motions to approve minutes from last meeting

Chris Bednar, seconds motion

All vote, motion approved

Athletic Director's Report – Tony Cipollone

- Pretty successful fall season – 4 championships
- Banquets coming up
- Midnight Madness is coming up on Saturday
- No freshmen girls' basketball team this year
- Cheer SWC Championships 11/4
- Leadership meeting 2 weeks ago; spoke about mental approach to games
- Looking at improvements to track; again, no home track meets again this year
- January – he will present a drug testing item to the board; he has a student in High School now, so he is more aware now of the issues facing our students and wants to be proactive

Officers Reports

President – Gina Redinger

- Thank you card from volleyball team for warm up shirts
- We received a \$1250 donation from Equity Financial (he made same to Music Boosters)
- Fall / Winter team items in approved budget have been ordered
- \$3700 for card scanner / weight room items are still being evaluated
- 11/17 – Softball reunion and fundraiser
- 11/4 – Midnight Madness for basketball; fan friendly event – not a fundraiser; very fast paced
- Athletic Wing improvement committee is meeting next week; timeline is fall of 2018
- Green-out shirts will be available soon

Vice President – Tish Henry

- Team reps – we need a wrestling rep

Vice President Fundraising – Meredith LaVecchia

- Water bottles are in! They will debut at Midnight Madness
- We have started with 1 pallet – 1440 bottles; (2) sponsors have paid for the first 2 pallets
- OSU/MI watch party - \$25/per person

Treasurer – Barb Kerr

- See attached reports



- How do we compare to last fall? Spirit Wear is up, concessions are up, program sales flat, membership is up
- Team reps: any balance is on the balance sheet
- Memberships – we need to take portion out to pay Tony for Sports Passes we have sold
- What is the carry-over from last year? Barb can look and let us know.
- We are in a good position – we will not do the Demon Dough; we can focus on the Demon Derby in the Spring

Secretary – Lori Jolliffe

- Please sign in

Committee Reports

Alumni & Community Relations – Megan Moutoux

- Not present, no report

Concessions – Christine Brown

- Quiet, we are between seasons
- Sign up for concessions
- New fridges are in – for the water

Membership – Sandy Blair

- Has slowed down, hopes to pick up with winter sports starting
- Gina needs forms for Midnight Madness

Publicity – Melissa Grimes

- OSU - Michigan article has been sent to all local papers - villager, observer, sun news, Westlife - as of last Friday

Scholarships - Roberta Rence

- No report yet

Senior Banners – Roberta Rence

- We have switched suppliers to Picture Takers; she is in Westlake
- All teams (except Hockey) have been contacted and pictures are Monday, 11/6; wear full uniform + accessories
- WDAB subsidizes \$10 per senior banner
- No pay, no print
- Indoor size – 2' x 3'

Spaghetti Dinner – Jim & Lisa Feldner

- Date is set; kitchen and rotunda are reserved
- Play and home basketball game

Spirit Wear – Kelly Ilg, Fawn Carson

- Hoping to serve as opening of Spirit Wear store
- Space has been cleared and we have keys
- Dana brought in merchandise designers; first renderings are in
- We are working on the budget – between 3-5K



- We are going to have a WDAB member-only preview night as a perk
- PE uniform vendor is donating a cabinet to store stuff at LBMS
- Satellite shops at the 2 schools are closed; they were successful
- Merchandise has been moved inside
- They will be at Midnight Madness
- Holiday sales: 12/9 and 12/12 – there are many new items

Sports Programs – Gina Redinger

- Julie Novak has taken over Good Luck Ads
- We will be sending out to the Winter teams next week

Team Reps – Tish Henry

- See VP report

Varsity Jackets – Sharon Prexta

- Forms will be at the banquets, as well as samples
- WDAB covers a portion of awards for each team; Gina has asked Tony if she could please see the “chart” that he is referring to about what WDAB will cover

Volunteer Coordinator (non-concession) – Cheryl Bansek

- No present, no report

Website – Lori Jolliffe

- Send me items for website; it is current with Winter sports – Ad sales, Good luck ads, Watch party, etc. Can put team fundraisers online as well if needed (meet the team tickets, etc.)

New Business

- Do we need / want a speaker?
- Spirit Wear is pricing out a bar scanning cash drawer system; this will help with inventory, accounting, etc. Coming in @\$1100 – will consider and vote next meeting
- OSHA Meeting – 11/12 at 6p; some teams will have parent meetings after
- Coach Jones is resigning; job was posted yesterday; interview process will be determined as applications come in
- Look into issue 53; not a levy – there are projects that will benefit kids of all ages

Next meeting: December 7, 2017, 7p - Westlake High School

3:14 PM
 10/29/17
 Accrual Basis

Westlake Demon Athletic Boosters Profit & Loss July through October 2017

	Jul - Oct 17
Ordinary Income/Expense	
Income	
4000 · Revenue	
4100 · Revenue - Events	
4105 · 50/50 Raffle	1,097.00
4130 · Spirit Rally	2,000.00
4135 · OSU Watch Party	
4135A · Ticket Sales	100.00
4135B · Square Sales	120.00
Total 4135 · OSU Watch Party	220.00
Total 4100 · Revenue - Events	3,317.00
4200 · Revenue - Spirit	
4205 · Yard Signs	1,180.00
4210 · All Sports Cards	1,614.00
4215 · Senior Banners	1,893.00
4220 · Spirit Wear	22,092.41
4225 · White Out T-Shirts	6,987.00
Total 4200 · Revenue - Spirit	33,766.41
4300 · Revenue - Concessions	
4310 · School Games	10,366.00
Total 4300 · Revenue - Concessions	10,366.00
4400 · Revenue - Membership	32,035.00
Total 4000 · Revenue	79,484.41
4500 · Other Revenue	1,305.00
4600 · Programs	
4605 · Good Luck Ads	705.00
4610 · Program Gate Sales	1,510.00
4600 · Programs - Other	15,874.00
Total 4600 · Programs	18,089.00
Total Income	98,878.41
Cost of Goods Sold	
5000 · Cost of Goods Sold	
5100 · Events	
5105 · 50/50 Raffle	60.00
Total 5100 · Events	60.00
5200 · Spirit	
5205 · Yard Signs	789.10
5210 · All Sports Cards	100.09
5215 · Senior Banners	2,720.00
5220 · Spirit Wear	662.00
5225 · White Out T-Shirts	2,969.55
Total 5200 · Spirit	7,240.74
5300 · Concessions	
5310 · School Concessions	5,024.73
Total 5300 · Concessions	5,024.73
5400 · Membership	835.07
5600 · Programs	2,301.42
Total 5000 · Cost of Goods Sold	15,461.96
Total COGS	15,461.96
Gross Profit	83,416.45

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10/29/17

Accrual Basis

Westlake Demon Athletic Boosters
Profit & Loss
July through October 2017

Jul - Oct 17

Expense	
5130 · Spirit Rally	1,064.91
6000 · Expenses	
6025 · Awards - Winter	482.50
6026 · Awards - Spring	0.00
6035 · Weight Room	246.90
6100 · Other Expenses	450.00
Total 6000 · Expenses	1,179.40
6200 · Administrative Expenses	
6210 · Credit Card Fees	1,323.74
6215 · Website	119.28
6230 · Supplies	47.34
6235 · Misc	621.20
Total 6200 · Administrative Expenses	2,111.56
7000 · Sports	
7005 · All Sports	11,200.00
7010 · Fall Sports	18,600.00
7015 · Winter Sports	7,500.00
7020 · Spring Sports	16,525.00
Total 7000 · Sports	53,825.00
Total Expense	58,180.87
Net Ordinary Income	25,235.58
Net Income	<u>25,235.58</u>

3:13 PM

10/29/17

Accrual Basis

Westlake Demon Athletic Boosters
Balance Sheet
 As of October 31, 2017

Oct 31, 17

ASSETS

Current Assets

Checking/Savings

1000 · Cash

1005 · Petty Cash - Spirit Wear

1010 · Checking - First Fed Lakewood

Total 1000 · Cash

Total Checking/Savings

Accounts Receivable

1100 · Accounts Receivable

Total Accounts Receivable

Other Current Assets

1200 · Other Current Assets

1210 · Spirit Wear Inventory

1220 · Spirit Wear PE Uniforms

Total 1200 · Other Current Assets

Total Other Current Assets

Total Current Assets

TOTAL ASSETS**LIABILITIES & EQUITY**

Liabilities

Current Liabilities

Other Current Liabilities

2100 · Other Current Liabilities

2110 · Annual Sport Passes

2120 · Weight Room

2200 · Reserves

2210 · Baseball

2215 · Basketball - Boys

2220 · Golf - Boys

2225 · Football

2227 · FB Golf Outing

2227A · Golfers

2227B · Sponsors

2227C · Costs

2227D · Auction/Beverages/Etc

Total 2227 · FB Golf Outing

2225 · Football - Other

Total 2225 · Football

2230 · Lacrosse - Boys

2232 · Lacrosse - Girls

2235 · Soccer - Boys

2236 · Soccer - Girls

2240 · Cheerleading

2245 · Gymnastics

Total 2200 · Reserves

350.00

156,655.94

157,005.94

157,005.94

7,125.14

7,125.14

22,179.01

6,925.25

29,104.26

29,104.26

193,235.34

193,235.34

144.00

50.00

1,786.97

1,719.85

4.51

8,100.00

7,400.00

-7,382.50

2,658.00

10,775.50

4,087.89

14,863.39

-204.29

1,507.63

790.60

75.23

150.00

78.60

20,772.49

3:13 PM
10/29/17
Accrual Basis

Westlake Demon Athletic Boosters
Balance Sheet
As of October 31, 2017

	Oct 31, 17
2100 · Other Current Liabilities - Other	31,226.00
Total 2100 · Other Current Liabilities	52,192.49
Total Other Current Liabilities	52,192.49
Total Current Liabilities	52,192.49
Total Liabilities	52,192.49
Equity	
30000 · Opening Balance Equity	57,035.89
32000 · Unrestricted Net Assets	21,570.76
Net Income	62,436.20
Total Equity	141,042.85
TOTAL LIABILITIES & EQUITY	193,235.34

Westlake Demons Athletic Boosters

2-Nov-17

TEAM
LIASION?
Y or N

NAME	SPORT	EMAIL	TEAM LIASION? Y or N
<i>[Signature]</i>			
Erna Reddy			
<i>[Signature]</i>			
Jennifer Rujawka			
Lisa Mansour			
Barb Kerr			
Carly Hanson	Soccer (girls)		Y
Laurie Walsh	Xc Girls		Y
Kyle Romansky	Xc Boys		
Dana Wolfe	Boys bball		Y
Carole Burns	Cheer		Y
Laurel Clarke	Swim/Dive		Y
Laura Lyle	Softball		Y
Christy [Signature]	Concessions		Y
Keen [Signature]			Y
Chris Bodner	USMS LAX		Y
Vince Tobin	Girls Soccer		
Lisa Feldner	Volleyball		
Sandra Blair	Membership		
Ed Blair			
Bill Bowles			
Deb Padden	Tennis		Y
Roberta Rence			
Justina Jerry Cabell	Girls Lacrosse		Y